

**BOARD OF FIRE COMMISSIONERS  
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

4:00 P.M.

JANUARY 27, 2009

PRESENT:

**David Humke, Chairman**  
**Bonnie Weber, Vice Chairperson\***  
**Robert Larkin, Commissioner**  
**Kitty Jung, Commissioner**  
**John Breternitz, Commissioner**

**Amy Harvey, County Clerk**  
**Katy Simon, County Manager**  
**Melanie Foster, Legal Counsel**  
**Michael Greene, Fire Chief**

The Board convened at 4:20 p.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**09-01SF      AGENDA ITEM 3**

**Agenda Subject:** “Accept proposal from Diamonte Partners LLC in response to Washoe County RFP No. 2662-09 to assist Washoe County, the Sierra Fire Protection District and the Truckee Meadows Fire Protection District with the development of a Comprehensive Fire Services Master Plan, and authorize the Acting Purchasing and Contracts Administrator to execute an agreement for same in the proposed amount of \$64,800.00 and accept funds from the Truckee Meadows and Sierra Fire Protection Districts for their share of the cost of the study; and authorize the Finance Department to make the appropriate budget adjustments (Page(s) 2-4 and corresponding attachments.)”

**4:20 p.m.**      The Board convened simultaneously as the Board of Washoe County Commissioners, the Board of Fire Commissioners for the Sierra Fire Protection District, and the Board of Fire Commissioners for the Truckee Meadows Fire Protection District with all members present.

Kurt Latipow, Washoe County Fire Services Coordinator, acknowledged the members of the task group who put together the Request for Proposal.

Commissioner Weber disclosed she participated in discussions with the task group and filled out a survey, but did not vote for any of the contractors at the subcommittee level because she knew the item would come before the Board of County Commissioners for approval.

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 3 be approved, accepted, authorized and executed.

**4:26 p.m.** The Board remained in session as the Board of Fire Commissioners for the Sierra Fire Protection District with all members present.

**\*4:27 p.m.** Commissioner Weber left the meeting.

**09-02ASF AGENDA ITEM 2A**

**Agenda Subject:** “Approval of Agenda for January 27, 2009 Board of Commissioners Meeting.”

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Breternitz, which motion duly carried with Commissioner Weber absent, it was ordered that Agenda Item 2A be approved.

**09-02BSF AGENDA ITEM 2B**

**Agenda Subject:** “Chief’s Report.”

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Breternitz, which motion duly carried with Commissioner Weber absent, it was ordered that Agenda Item 2B be accepted.

**09-02CSF AGENDA ITEM 2C**

**Agenda Subject:** “Approval of minutes from December 16, 2008 meeting.”

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Breternitz, which motion duly carried with Commissioner Weber absent, it was ordered that Agenda Item 2C be approved.

**09-03SF      AGENDA ITEM 4**

**Agenda Subject: “Commissioner’s/Managers Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda (No discussion among Commissioners will take place on this item.)”**

There were no announcements.

**09-04SF      AGENDA ITEM 5**

**Agenda Subject: “Public Comment and discussion thereon. The Sierra Fire Protection District Board of Directors welcomes courteous and respectful public comment and input. Due to the amount of business the District Board conducts, public comment is limited to two minutes per person.”**

There was no response to the call for public comment.

**4:28 p.m.**      On motion by Commissioner Breternitz, seconded by Commissioner Jung, which motion duly carried with Commissioner Weber absent, the meeting was adjourned.

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**DAVID E. HUMKE**, Chairman  
Sierra Fire Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex Officio Clerk, Sierra  
Fire Protection District

*Minutes Prepared by:  
Lisa McNeill, Deputy Clerk*